

**CHESTERFIELD COUNTY COUNCIL
REGULAR MEETING
COUNCIL CHAMBERS**

February 1, 2023 9:00 A.M.

PRESENT: Chairman Rhett Butler and Vice-Chair Mary Anderson, Council Members: Bruce E. Rivers, Gerald L. Miller, Ben Conklin, Ethan Foard, Hattie Burns, Doug Curtis and Todd Smallwood.

OTHERS PRESENT: Tim Eubanks – Administrator, Michelle Stanley – Finance Director, Betty M. Boswell – Clerk to Council/Office Manager, C. Heath Ruffner – County Attorney/Assistant Administrator, Cherry McCoy – Senior Project Manager, Economic Development, Libby Lear – Executive Director, Economic Development, Cambo Streater – Sheriff, Fred Harris – Treasurer, Betty Lynn Watson – Town of Chesterfield, Dustin Catoe – CCRWC, Ken Riley, Tim Griffin, President – Pageland Chamber, Loni Riley, Ken Riley, Elese Foard, Linnet Burr, Augustine Benton, Stephanie Atkinson Coln, CPA – McAbee, Schwartz, Halliday & Company and Robert Monnie – The Link. There were others who did not sign the sign-in-sheet.

PRESS: Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 178 Mill Street, Chesterfield, SC, and the County Website (www.chesterfieldcountysc.com). In addition it was made available to the newspapers and concerned citizens (*upon request*). Members of the press present: Robert Monnie – The Link.

CALL TO ORDER, PRAYER AND PLEDGE OF ALLEGIANCE

Chairman Rhett Butler welcomed everyone and opened the meeting with prayer and led everyone in the Pledge of Allegiance.

ADOPTION OF AGENDA

Chairman Butler advised there was a need to amend the agenda to delete Item 10.c.i. to get additional information and to add Item 13.a. under Unfinished Business concerning a request from the Sandblast Rally to use Overflow-Road from approximately 6:30 p.m. - 9:00 p.m. Pursuant to FOIA, if Council amends the agenda to include this item, there would also need to be a finding that exigent circumstances exist, that being the fact that the Rally is scheduled to begin on Friday, March 3, 2023, and the organizers would need to know they have this approval for planning purposes.

Council Member Conklin made a motion to adopt the February 1, 2023 meeting agenda as amended. Council Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

APPROVAL OF MINUTES

a. January 6, 2023 - Regular Meeting

Council Member Foard made a motion to approve the January 4, 2023 Regular Meeting Minutes. Council Member Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

SIGNING OF BONDS, PAYROLL, AND AUTHORIZATIONS

Bonds, payroll and authorizations were distributed to Council for approval by signatures.

APPOINTMENTS

a. Stephanie Atkinson Coln, CPA – McAbee, Schwartz, Halliday & Company

Ms. Stephanie Atkinson Coln presented Council with the Chesterfield County independent audit of fiscal year 2021-2022.

b. Augustine C. Benton

Ms. Benton appeared before Council regarding a request to pave Elbert Baskins Road.

PUBLIC HEARINGS

a. Project Pack Special Source Agreement Ordinance – Public Hearing

Council Member Rivers made a motion to open the Public Hearing. Council Member Burns seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

There were no oral comments from the public made nor were any written comments received.

Council Member Rivers made a motion to close the public hearing. Council Member Burns seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

ORDINANCE READINGS AND RESOLUTIONS

a. Lease-Purchase Ordinance (Sheriff's Vehicles) – 2nd Reading

Council Member Foard made a motion to pass 2nd Reading. Council Member Miller seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

STANDING COMMITTEE REPORTS

a.i. Finance Committee – Committee Chair Burns

Detention Center Radios

Committee Chair Burns advised the Finance Committee met on January 30, 2023, and voted unanimously to recommend that Council authorize the purchase of 15 radios from ARP Funds for use at the Detention at a cost of \$12,000.00.

Council Member Burns made a motion to approve the purchase of 15 radios by the Sheriff's Department from ARP Funds for use at the Detention Center at a cost of \$12,000.00.

Council Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

a.ii. Finance Committee – Committee Chair Burns

Retiree Insurance

Committee Chair Burns advised the Finance Committee met on January 30, 2023, and voted unanimously to recommend to Council the following concerning retiree insurance:

1. Require retirees to establish auto draft or Bill Pay for insurance payment.
2. If payment becomes more than sixty days past due, retiree's insurance will be terminated. The retiree will be unable to reinstate until open enrollment in October and said insurance would not take effect until the following January.
3. If the retiree has a delinquency, the delinquent amount must be paid in full prior to reinstatement of insurance.

Council Member Burns made a motion to authorize Administrator and Staff to: (1) Require retirees to establish auto draft or Bill Pay for insurance payment. (2) If payment becomes more than sixty days past due, retiree's insurance will be terminated. The retiree will be unable to reinstate until open enrollment in October and said insurance would not take effect until the following January. AND (3) If the retiree has a delinquency, the delinquent amount must be paid in full prior to reinstatement of insurance. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

a.iii. Finance Committee – Committee Chair Burns

Basic EMT Training for Fire Departments

Committee Chair Burns advised the Finance Committee met on January 30, 2023, and voted unanimously to recommend to Council the following concerning Basic EMT Training for fire departments:

1. Two members per department per year;
2. The member must complete the training; and
3. The member must remain with the fire department for one year after certification is obtained in order for the fire department to be reimbursed from the County for the cost of the Basic EMT Training.

Committee Chair Burns advised the Cheraw and Chesterfield Fire Departments would not be eligible for this reimbursement as those departments are under contract through the Cheraw and Chesterfield Rural Fire Protection Services Area.

Council Member Burns made a motion to allow fire departments, with the exception of Cheraw and Chesterfield Fire Departments: (1) To send two members per department per year for Basic EMT Training; (2) The member must complete the training; and (3) The member must remain with the fire department for one year after certification is obtained in order for the fire

department to receive reimbursement from the County. Council Member Foard seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

a.iv. Finance Committee – Committee Chair Burns

Vehicles for Sheriff's Fleet

Committee Chair Burns advised the Finance Committee met on January 11, 2023, and voted unanimously to recommend that Council authorize the purchase of five (5) additional vehicles for the Sheriff's Department using ARP funds. The total for the purchase of these five (5) additional vehicles is \$283,641.00.

Council Member Burns made a motion to authorize the purchase of five (5) additional vehicles for the Sheriff's Department using ARP funds. The total for the purchase of these five (5) additional vehicles is \$283,641.00. Council Member Foard seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

b.i. Planning and Zoning Committee – Committee Anderson

Community Development Block Grant (CDBG) – Water Service – Hillian Edwards Road Area

Committee Chair Anderson advised the Planning and Zoning Committee met on January 23, 2023, and voted unanimously to recommend that Council approve using CDBG funds to allow Chesterfield County Rural Water to move forward with the project to provide water service to the Hillian Edwards Road area.

Council Member Anderson made a motion to authorize the use of CDBG funds to allow Chesterfield County Rural Water to move forward with the project to provide water service to the Hillian Edwards Road area. Voting in favor of the motion were Council Members Anderson, Smallwood, Curtis, Rivers, Miller, Conklin and Burns. Voting in opposition of the motion was Council Member Foard. The motion passed 7-1.

ITEMS SUBMITTED BY STAFF

PUBLIQ Software (formerly QS1) (Assessor's Office Software) – Stanley

Council was presented with an agreement for Computer-Assisted Mass Appraisal (CAMA) software subscription with PUBLIQ Software (formerly QS1). Ms. Stanley advised Council of the benefits of this software and asked that Council authorize the Administrator to execute the subscription agreement.

Council Member Curtis made a motion to authorize the Administrator to execute the software subscription agreement with PUBLIQ Software. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

UNFINISHED BUSINESS

a. Sandblast Rally

Mr. Eubanks advised he received a request from the Sandblast Rally to use Over-Flow Road from approximately 6:30 p.m. – 9:00 p.m.

Council Member Conklin made a motion to allow the Sandblast Rally to use Over-Flow Road from approximately 6:30 p.m. – 9:00 p.m. Council Member Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

NEW BUSINESS

a. **Letter of Support – Traffic Light on 601 and Dove Sutton Road Intersection – Eubanks**

Mr. Eubanks advised that Mr. Tim Griffin, Pageland Chamber of Commerce, has requested a letter of support for the placement of a traffic light at the intersection of Highway 601 and Dove Sutton Road in the Pageland area.

Council Member Foard made a motion to approve letter of support for the placement of a traffic light at the intersection of Highway 601 and Dove Sutton Road. Council Member Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

ADMINISTRATOR'S REPORT

Administrator Eubanks advised that at the January Council meeting, Council Member Curtis appointed Mr. Sammie Copeland to the Land Use and Planning Commission, and Mr. Copeland has advised he would be unable to serve and, therefore, declined the appointment.

EXECUTIVE SESSION

a. Pursuant to S.C. Code § 30-4-70(a)(1) Council entered into Executive Session for discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of employees.

b. Pursuant to S.C. Code § 30-4-70(a)(2), Council entered into Executive Session for the discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to matters covered by the attorney-client privilege, regarding the following: Contract negotiations with American Medical Response of South Carolina, Inc.

Vice-Chair Anderson made a motion to enter into executive session. Council Member Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Council Member Burns made a motion to exit executive session. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

REGULAR SESSION

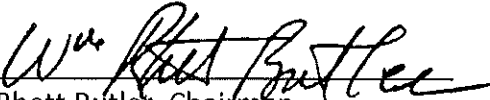
Chairman Butler reported Council is back in regular session and that no action was taken and no motions were made in executive session other than to exit executive session.

Council Member Burns made a motion to offer to the Administrator a one year extension of his Contract and, if he is willing to accept, this matter will be assigned to the Finance Committee to discuss this salary. Council Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

ADJOURNMENT

Council Member Burns made a motion to adjourn. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous.

APPROVED:



Wm. Rhett Butler, Chairman
Date: March 1, 2023

ATTEST:



Betty M. Boswell, Clerk to Council