

**CHESTERFIELD COUNTY COUNCIL  
ANIMAL SERVICES COMMITTEE MEETING  
COUNCIL CHAMBERS  
March 22, 2023 . . . . . 9:30 A.M.**

**PRESENT:** Douglas Curtis, Committee Chair; Committee Member Ben Conklin.

**ABSENT:** Committee Member Gerald Miller.

**OTHERS PRESENT:** Council Member Ethan Foard; Timothy L. Eubanks, Administrator; Betty M. Boswell, Clerk to Council/Administration Office Manager; Michelle Stanley, Finance Director and C. Heath Ruffner, County Attorney/Assistant Administrator.

**PRESS:** Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 178 Mill Street, Chesterfield, SC, and the County Website ([www.chesterfieldcountysc.com](http://www.chesterfieldcountysc.com)). In addition, it was made available to the newspapers and concerned citizens (*upon request*).

**CALL TO ORDER**

Committee Chair Curtis called the meeting to order.

**ADOPTION OF AGENDA**

Committee Member Conklin made a motion to adopt the March 22, 2023 meeting agenda. Committee Chair Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**APPROVAL OF MINUTES**

a. **March 1, 2023 - Committee Meeting**

Council Member Conklin made a motion to approve the March 1, 2023 Regular Meeting Minutes. Committee Chair Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**UNFINISHED BUSINESS**

a. **Request for Proposal (Contracting with outside entity to provide Animal Services - Eubanks)**

There was discussion regarding this matter and sending out Request for Proposal to take back to the Animal Services Committee.

**Council Member Foard:**

Council Member Foard advised the Committee of his thoughts on sending out Request for Proposal to contract with an outside entity to provide Animal Services.

Committee Chair Curtis made a motion to table this matter until further due diligence can be done and that the matter be brought back before the Committee. Committee Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**ADJOURN**

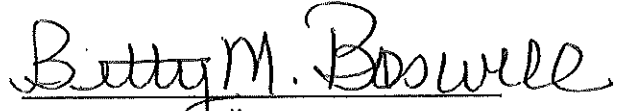
Committee Member Miller made a motion to adjourn. Committee Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**APPROVED:**



Douglas Curtis, Committee Chair  
Animal Services Committee  
Dated: November 1, 2023

**ATTEST:**



Betty M. Boswell  
Clerk to Council