

**CHESTERFIELD COUNTY COUNCIL  
REGULAR COUNCIL MEETING  
COUNCIL CHAMBERS  
NOVEMBER 6, 2024**

**PRESENT:** Chairman Wm. Rhett Butler, Vice-Chair Mary Anderson; Council Members: Hattie Burns, Ben Conklin, Ethan Foard, Todd Smallwood and Eddie Rivers.

**ABSENT:** Council Member Douglas Curtis.

**OTHERS PRESENT:** Tim Eubanks – County Administrator, Betty M. Boswell – Clerk to Council, Michelle Stanley – Finance Director/Assistant Administrator, C. Heath Ruffner – County Attorney/Assistant Administrator, Kip Kiser – Coroner, Sheriff Cambo Streater, John Bittle – Mayor, Town of Chesterfield, Wilbert Burns, Ken Riley, Loni Riley, Bishop Johnnie McLendon, Sarah Griggs, John James – Coroner’s Office, Libby Lear – CDEDB, Jacqueline Hough – The Link. There were others who did not sign the sign-in-sheet.

**PRESS:** Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Office, 178 Mill Street, Chesterfield, SC, and the County Website ([www.chesterfieldcountysc.com](http://www.chesterfieldcountysc.com)). In addition, it was made available to the newspapers and concerned citizens (*upon request*).

**CALL TO ORDER**

Chairman Butler welcomed everyone and Council Member Bruce E. Rivers opened the meeting with prayer and led in the Pledge of Allegiance.

**ADOPTION OF AGENDA**

Vice-Chair Anderson made a motion to adopt the November 6, 2024 meeting agenda. Council Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**SPECIAL RECOGNITION**

**a. The Honorable Gerald L. Miller – Resolution – Council Member Burns**

Council Member Bruce R. Rivers made a motion to adopt the Resolution. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Council Member Burns presented the family of Council Member Gerald L. Miller with the Resolution in honor and memory of Council Member Miller.

**b. Mr. William J. Reid – Proclamation – Chairman Butler**

Council Member Conklin made a motion to adopt the Proclamation. Vice-Chair Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Vice-Chair Anderson and Chairman Butler presented Mr. William J. Reid with the Proclamation recognizing Mr. Reid's 105<sup>th</sup> Birthday.

**APPROVAL OF MINUTES**

**a. October 2, 2024 – Regular Council Meeting**

Council Member Burns made a motion to approve the October 2, 2024 Regular Meeting Minutes. Council Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**SIGNING OF BONDS, PAYROLL AND AUTHORIZATIONS**

Bonds, payroll and authorizations were distributed to Council for approval by signatures.

**APPOINTMENTS**

**a. Sarah Griggs, RN, BSN – MD Health Pathways, County Ambassador**

Appeared before Council and gave an update on the Tap Telehealth Program.

**ORDINANCE READINGS AND RESOLUTIONS**

**a. Mobile Homes/Subdivision Ordinance – 3<sup>rd</sup> Reading**

Council Member Foard made a motion to pass 3<sup>rd</sup> Reading. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**b. Comprehensive Plan Ordinance – 2<sup>nd</sup> Reading**

Council Member Foard made a motion to pass 2<sup>nd</sup> Reading. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**b. Planning Commission Ordinance – 2<sup>nd</sup> Reading**

Council Member Conklin made a motion to pass 2<sup>nd</sup> Reading. Council Member Burns seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**c. Budget Ordinance Amendment – 2<sup>nd</sup> Reading**

Council Member Burns made a motion to pass 2<sup>nd</sup> Reading. Vice-Chair Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**d. Alligator Fire District Ordinance Amendment – 2<sup>nd</sup> Reading**

Council Member Conklin made a motion to pass 2<sup>nd</sup> Reading. Council Member Burns seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**e. Project Seaboard FILOT Ordinance – 1<sup>st</sup> Reading, by title only**

Vice-Chair Anderson made a motion to pass 1<sup>st</sup> Reading, **by title only**. Council Member Smallwood seconded the motion. Voting in favor of the motion were Vice-Chair Anderson, Council Members Smallwood, Rivers, Burns and Conklin. Voting in opposition of the motion was Council Member Foard. Motion passed 5-1.

**f. Second Master MCP Park Ordinance (Project Seaboard) – 1<sup>st</sup> Reading, by title only**

Vice-Chair Anderson made a motion to pass 1<sup>st</sup> Reading, **by title only**. Council Member Smallwood seconded the motion. Voting in favor of the motion were Vice-Chair Anderson, Council Members Smallwood, Rivers, Burns and Conklin. Voting in opposition of the motion was Council Member Foard. Motion passed 5-1.

**g. Project Maple Leaf FILOT Ordinance – 1<sup>st</sup> Reading, by title only**

Vice-Chair Anderson made a motion to pass 1<sup>st</sup> Reading, **by title only**. Council Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**STANDING COMMITTEE REPORTS**

**a. Council on Aging – Grant Extension and Subrecipient Agreement Amendment – Eubanks**

Mr. Eubanks advised that this is an existing grant and that the Subrecipient Agreement Amendment is to purchase a wheelchair accessible van for the Meals on Wheels Program and an increase in the budget for cost of meals.

Council Member Smallwood made a motion to approve the Amendment and authorize the Administrator to execute the same. Council Member Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**b. Engineering Firm Bid Award – Stanley**

Ms. Stanley advised the County received the following Responsive Bids from engineering firms for On Call Engineering for the County.

AMT Engineering  
JMT, Inc.  
Mattern & Craig  
Zuendt Engineering  
Carlisle Associates  
CES Group Engineers  
Alliance Consulting Engineers

Ms. Stanley advised it is the recommendation of the review panel that the bid for On Call Engineering for roads/improving stormwater drainage, bridge repairs, and other road related items be awarded to AMT Engineering and award the On Call Engineering for buildings and other building related items to Alliance Consulting Engineers.

Council Member Conklin made a motion to award the bid for On Call Engineering for roads/stormwater drainage, bridge repairs, and other road related items to AMT Engineering and award the On Call Engineering for buildings and other building related items to Alliance Consulting Engineers. Council Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**c. Propane Bid Award – Stanley**

Ms. Stanley advised a Request for Proposals was issued for propane and were due on October 17, 2024. Staff received the following proposals.

West Propane	\$1.24 gallon
Phoenix Contracting	\$2.99 gallon

Staff recommends that the proposal from West Propane be accepted.

Council Member Burns made a motion to accept the proposal from West Propane in the amount of \$1.24 a gallon. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**d. GO Bond Bid Award – Stanley**

Ms. Stanley advised a Request for Proposals was issued to four local and regional banks and responses were due back on October 16, 2024. Staff received one proposal from First Citizens Bank with an interest rate of 4.53%. Upon advice from our bond attorney, staff recommends that the proposal from First Citizens Bank be accepted.

Council Member Foard made a motion to accept the proposal from First Citizens Bank with an interest rate of 4.53%. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**e. 2024-2025 Accommodations Tax Grant Committee Recommendations – Stanley**

Ms. Stanley advised the Accommodations Tax Committee had reviewed the grants for the A-Tax funds and presented Council with a list of the requests based upon the Committee's Review. It was requested that Council approve these grant requests.

Vice-Chair Anderson made a motion to approve the grant requests as reviewed by the Committee. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**f. Surplus Property (Sheriff's Department) - Stanley**

Ms. Stanley advised that the Sheriff's Department has requested that Council declare the items on the attached list as surplus so that it may be removed from inventory.

Council Member Rivers made a motion to declare the requested items as surplus. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**g. MOA – Chesterfield-Marlboro EOC – Ruffner**

Mr. Ruffner advised that the County has done in the past via letter of support and that Chesterfield-Marlboro EOC has requested that the County execute the MOA presented to Council. It is staff's recommendation that Council approve this MOA.

Council Member Rivers made a motion to approve the execution of the MOA. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**ADMINISTRATOR'S REPORT**

Mr. Eubanks reminded Council of the Joint Comprehensive Plan meeting scheduled for tomorrow, November 7, 2024 at 5:30 p.m.

**COUNCIL MEMBERS' COMMENTS**

**Vice-Chair Anderson:**

- Gave an update on SC250.
- Thanked staff for installing green lights for the month of November in honor of all veterans.
- Advised of the death of Margaret Plettinger-Mitchell and extended condolences to her family.

**Chairman Butler:**

Congratulated Council Members Hattie Burns and Todd Smallwood, Eddie Kirkley, Brandon Price and Bishop Johnnie McLendon of their election win.

**EXECUTIVE SESSION**

a. Pursuant to S.C. Code § 30-4-70(a)(5), Council entered into executive session for the discussion of matters relating to the proposed location, expansion, or the provision of services encouraging location or expansion of industries or other businesses in the area served by the County regarding the following: Lynches River Industrial Park – potential sale of property.

b. Pursuant to S.C. Code § 30-4-70(a)(2), Council entered into executive session for the discussion of negotiations incident to proposed contractual arrangements, the receipt of legal

advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, regarding the following:

- i. Potential purchase of Property I
- ii. Potential purchase of Property A
- iii. Potential sale of Property L

c. Pursuant to S.C. Code § 30-4-70(a)(1) and 30-4-40(a)(13), Council entered into executive session for the discussion of employment, appointment, compensation, promotion, demotion, discipline or release of employees including the County Administrator.

It was noted that Council may take action by voting upon the matters, referenced in Agenda Items 19a., 19b.i., 19b.ii., 19b.iii. and/or 19c. (in connection with and after public discussion of Agenda Item 20a.) after exiting executive session.

Council Member Conklin made a motion to enter into executive session. Council Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Council Member Foard made a motion to exit executive session. Council Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

### **REGULAR SESSION**

Chairman Butler reported Council is back in regular session and that no action was taken and no motions were made in executive session other than to exit executive session.

#### **Agenda Item 19b.i.**

Council Member Smallwood made a motion to authorize the Administrator to offer up to the amount discussed in executive session for the purchase of Property I, and if that amount is accepted, to enter into a Contract with the property owner. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

#### **Agenda Item 19b.ii.**

Council Member Conklin made a motion to authorize the Administrator to offer up to the amount discussed in executive session for the purchase of Property A, and if that amount is accepted, to enter into a Contract with the property owner. Council Member Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

#### **Agenda Item 19c (in conjunction with Agenda Item 20a)**

Attorney Ruffner advised that the items discussed in Agenda Item 19c will now be addressed publicly by Finance Committee Chair Burns in her Finance Committee Report in Agenda Item 20a.

**Agenda Item 20a. – Finance Committee Report – Committee Chair Burns**

Committee Burns advised the Finance Committee met on October 18, 2024, and discussed ARPA funding. She advised there were several items that Council had been presented with and that it is the recommendation of the Committee that Council approve those items. She advised there was also as list of items that had been added since the Committee met, and that the Committee was also asking that Council approve those items. The approval of these items will completely cover the ARPA funding that is left.

Council Member Burns made a motion to approve the allocation of the ARPA funds on the list presented to Council. Council Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Committee Chair Burns advised that the Committee was down to two candiates for Administrator and that by majority vote of the Committee, selcted Michelle Stanley to replace Mr. Eubanks for the Administrator’s positon. She advised that in addition to the allocation of ARPA funds, the Finance Committee is also asking that the full council approve the Finance Committee’s recommendation of providing the new administrator, Michelle Stanley, with a salary in the amount of \$115,000.00 beginnning in December, 2024, and then the remainder of \$130,000.00 salary beginning July 1, 2025.

Council Member Burns made a motion to approve the Finance Committee’s recommendaton of providing the new administrator, Michelle Stanley, with a salary in the amount of \$115,000.00 beginning in December, 2024, and then the remainder of \$130,000.00 salary beginning July 1, 2025. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**ADJOURN**

Council Member Burns made a moton to adjourn. Council Member Conklin seconded the motion. Voting in favor of te motion was unanimous. Motion passed.

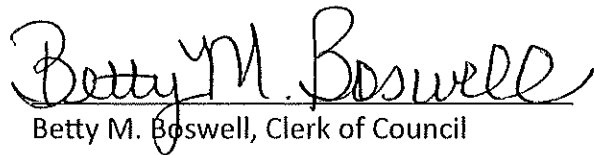
**APPROVED:**



Wm. Rhett Butler, Chairman

Date:

**ATTEST:**



Betty M. Boswell, Clerk of Council



# THE STATE OF SOUTH CAROLINA

## OFFICE OF THE CHESTERFIELD COUNTY SHERIFF

203 Watson Street  
Chesterfield, SC 29709  
TEL. (843) 623-2101  
FAX (843) 623-3534

SHERIFF CAMBO STREATER

October 30, 2024

Chesterfield County  
Attn.: Michelle Stanley  
178 Mill Street  
Chesterfield, SC 29709

Re: Technology Disposal

As part of the Sheriff's Office and Detention Center clean up and technology upgrade, I need to dispose of computers, tablets and/or printers. The description numbers and serial numbers are as follows:

Tag	Make	S/N
	Assorted RADAR Parts, non working	Various
421.10010	Panasonic CF53-SSLZYLM	4CTYA76683
421.10014	Dell All In One	3T6XG02
421.10052	Dell All In One	3SWVG02
421.10054	All in One	3SJ0H02
421.10068	All in One	3V2VG02
421.10094	Panasonic CF-532JCZYCM	5HTSA21.158
421.10121	Dell Desktop	14136748562
421.10122	Dell Desktop	14574834109
421.10138	Panasonic CF53-SJCZYLM	4JTYA52659
D14136	Watchguard Flashback 3	EF314150059
D15243	Watchguard 4RE DVR	WGA00480-101
No Sticker	Brother PocketJet 6 Printer	U62863-K0GQ950452
No Sticker	Brother PocketJet 6 Printer	U62865-M0G311724
No Sticker	Brother PocketJet 6 Printer	U62883-B2G775064
No Sticker	Brother PocketJet 6 Printer	U62865-M5Z125522
No Sticker	Brother PocketJet 6 Printer	U62865-M5Z125521
No Sticker	Brother PocketJet 6 Printer	U62865-C3Z771430
No Sticker	Brother PocketJet 6 Printer	U62865-B1G771309
No Sticker	Brother PocketJet 6 Printer	U62865-A2G557176
No Sticker	Brother PocketJet 6 Printer	U62865-A1G497079
No Sticker	Brother PocketJet 6 Printer	U62863-B2G775063





# THE STATE OF SOUTH CAROLINA

## OFFICE OF THE CHESTERFIELD COUNTY SHERIFF

203 Watson Street  
Chesterfield, SC 29709  
TEL. (843) 623-2101  
FAX (843) 623-3534

SHERIFF CAMBO STREATER

No Sticker	Brother PocketJet 7 Printer	U64145-E9Z823822
No sticker	Dell Desktop	DWSCCHE801
No Sticker	Epson ET-3850 Printer	XAE6050581
No Sticker	HP M125nw Printer	CNB9H897JW
No Sticker	HP Printer 500	CNDCG7K1CX
No Sticker	HP Printer 8740	CN661C61MX
No Sticker	HP8235 Printer	TH06D3P2JB

Any SIM Cards, SD Cards, RAM and hard drives have been removed before disposal. There is nothing else on this computer that is useful for current technology. Tablets will be smashed before disposal if they cannot be wiped.

Thanks,

*Marc P. Weiss*

Marc P. Weiss  
Training Officer