

**CHESTERFIELD COUNTY COUNCIL
RULES-PERSONNEL COMMITTEE MEETING
COUNCIL CHAMBERS
January 24, 2024 10:00 A.M.**

PRESENT: Hattie Burns, Committee Chair; Committee Members Rhett Butler and Mary Anderson.

OTHERS PRESENT: Council Members Ethan Foard, Todd Smallwood and Ben Conklin; Timothy L. Eubanks, Administrator; Betty M. Boswell, Clerk to Council; C. Heath Ruffner, County Attorney/Assistant Administrator; John James, Coroner’s Office, Michelle Stanely, Finance Director and Kip Kiser, Coroner.

PRESS: Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 178 Mill Street, Chesterfield, SC, and the County Website (www.chesterfieldcountysc.com). In addition it was made available to the newspapers and concerned citizens (*upon request*).

CALL TO ORDER

Committee Chair Burns welcomed everyone and called the meeting to order.

ADOPTION OF AGENDA

Committee Member Butler made a motion to adopt the January 24, 2024 meeting agenda. Committee Member Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

APPROVAL OF MINUTES

a. November 28, 2023 – Committee Meeting

Committee Member Anderson made a motion to approve the November 23, 2023, Committee Meeting Minutes. Committee Chair Burns seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

APPOINTMENTS

a. Kip Kisser, Coroner

Coroner Kip Kiser appeared before the Committee regarding an additional Deputy Coroner and the Ordinance concerning the remains of a decedent that are not claimed by the next of kin.

There as discussion regarding this matter.

UNFINISHED BUSINESS

a. Adoption of Rules of Parliamentary Procedure/Repeal of Standing Rules

Committee Member Butler made a motion to present to full Council the draft Ordinance

Adopting Rules of Parliamentary Procedures/Repeal of Standing Rules for approval. Committee Member Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

ADJOURN

Committee Member Butler made a motion to adjourn. Committee Member Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

APPROVED:

ATTEST:



Hattie Burns, Committee Chair
Rules-Personnel Committee
Dated: July 3, 2024



Betty M. Boswell
Clerk to Council